



DRINKING WATER INSPECTORATE

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27 February 2015

Information Letter 01/2015

To: Board Level and Day to Day contacts of Water and Sewerage Companies and Water Companies in England and Wales

Dear Sir/Madam

Regulation 28 reporting requirements

Purpose

1. The purpose of this letter is to provide companies¹ with updated reporting requirements for regulation 28 of the Water Supply (Water Quality) Regulations 2000 (England) (as amended) and regulation 29 of the Water Supply (Water Quality) Regulations 2010 (Wales) (the Regulations).

Background

2. The Inspectorate has worked closely with companies encouraging consistency by further developing risk assessment frameworks and published IL 02/2014 on 19 February 2014 with Annexes detailing updated arrangements for reporting.
3. The Annexes were maintained as 'live' documents on the Inspectorate's website, and were updated from time to time. These Annexes are now consolidated as follows, with a copy attached to this letter: the data return specification (Annex A, and Tables A, B, C, D and E), guidance on the specification (Annex B), general requirements (Annex C), the submission process (Annex D), and example data returns (Annex E). The hazard (parameter) list has been updated and can be found as Annex C of IL 06/2003 and IL 09/2012. All the Information Letters and their Annexes are available on our website.

Required action by companies

4. To submit to the Inspectorate by 21 March 2015 or 1 October 2015 as agreed with company board level representatives, a full resubmission of all

¹ This term refers to water undertakers, water supply licensees and inset appointees

regulation 28² reports for risk assessments using the updated reporting arrangements appended to this letter and on the Inspectorate's website.

5. If the Company's risk assessment methodology has been revised, this should be submitted along with the risk review procedure with the first full resubmission of reports.

General

6. The Inspectorate will contact companies individually to confirm when monthly data returns will be required.
7. The Inspectorate's database will automatically generate emails which summarise load errors. Companies are requested to provide to DWI_risk_assessments@defra.gsi.gov.uk, an email address to which these can be sent.

Enquiries

Any enquiries regarding this letter should be made to Annabelle May on 07867 553 069 or by email to annabelle.may@defra.gsi.gov.uk

Copies of this letter are being sent to Pamela Taylor, Chief Executive, Water UK; Carol Skilling, Water Resources Management, Department for Environment, Food and Rural Affairs; Olwen Minney, Water Management Team, Welsh Government; Sue Petch, Drinking Water Quality Regulator for Scotland; Margaret Herron, Drinking Water Inspectorate for Northern Ireland; Tony Smith and Chairs of the Regional Consumer Council for Water;

This letter is being sent electronically to Board Level and day to day contacts. Please acknowledge receipt by email to dwi.enquiries@defra.gsi.gov.uk. Hard copies are not being sent but the letter may be freely copied.

Yours faithfully



Milo Purcell
Deputy Chief Inspector (Regulatory Strategy)

² Regulation 29 in The Water Supply (Water Quality) Regulations 2010 (Wales)